

<b>TreeVelop Project and Processes Project Fiche</b>	
<b>Country</b>	: Kosovo
<b>Project Name</b>	: Pilot Water Supply Project
Location	: Kosovo
Beneficiary/Client	: Radoniqi Regional Water Supply Company for Gjakova and Rahovec / UNMIK Public Utilities Department
Donor	: WorldBank
Main contractor	: Gelsenwasser AG
Period of Project	: February 2002 - March 2004
Topic	: Management Contract, Public Private Partnership
Part of TreeVelop (%)	: 7%
Total Value (€)	: 2,500,000
	<b>Project Description</b>
	The Kosovo Pilot Water Supply Project has been set up to improve water company management in the project area, execute investment, show the viability of private sector participation and demonstrate a model for integrated water resource management. Giel Verbeeck worked as a short term financial expert in the following areas: procurement, financial administration, financial policy, Key Performance Indicators, human resource planning, project implementation strategy.
	<b>TreeVelop Part</b>
	Conceptualising, coordinating and writing of the Strategic Implementation Plan, the Staff Optimisation and Compensation Plan, the Human Resource Baseline study, the Tariff Study etc. Implementation of aforementioned plans after successfully reaching agreements about them with the water companies' Supervisory Board. Prepared new job descriptions and employment and compensation contracts for all staff members of water company 'Radoniqi' Amalgamation of three constituent companies of Radoniqi Regional Water Supply Company, including accounts, human resources, assets, procedures, billing, policies Unbundling of solid waste activities from one of the constituent companies.
Project Number(s)	: TVC001
Executor	: GV

<b>TreeVelop Project and Processes Project Fiche</b>	
<b>Country</b>	: <b>Kosovo</b>
<b>Project Name</b>	: <b>The Operational and Financial Monitoring Project (Phase I, II and III)</b>
Location	: BiH
Beneficiary/Client	: Kosovo Water Sector/ Kosovo Trust Agency
Donor	: Kreditanstalt für Wiederaufbau
Main contractor	: TreeVelop
Period of Project	: 1 April 2004 - 31 December 2006
Topic	: Key Performance Indicators for drinking water sector
Part of TreeVelop (%)	: 85.00%
Total Value (€)	: 221.000
	<b>Project Description</b>
	<p>OFMP designed, developed and implemented a computerised performance monitoring system for the seven regional water companies in Kosovo. The system has been successfully handed over to the Water and Waste Regulatory Office in 2006. Further activities included:</p> <ol style="list-style-type: none"> <li>1. Development and adaptation of the KPI-based tools for performance monitoring of the seven regional water companies in Kosovo</li> <li>2. Benchmarking of the seven regional water companies in Kosovo through an iterative process of data collection, development of monitoring tools and setting new targets based on agreed and accepted KPIs</li> <li>3. Harmonisation of performance monitoring system with Kosovo accounting standards, including further training for water company staff</li> <li>4. Increasing research of data validity and preliminary auditing of water companies on monthly data, primarily implemented by local project manager</li> <li>5. Coaching of the Kosovar deputy project manager in reporting, management assistance, multi-stakeholder cooperation and strategic development aimed at full hand-over by the end of the phase III</li> <li>6. Preparation of policy papers to beneficiary and client upon their request, ensuring regular communication and meetings concerning OFMP findings and analyses</li> <li>7. Connecting OFMP in Kosovo with similar projects in other SEE countries for regional comparison and benchmarking.</li> </ol>
	<b>TreeVelop Part</b>
	<p>With the Operational and Financial Monitoring Project (OFMP) TreeVelop has developed, implemented and prepared for the formal hand-over of a sophisticated computerised financial and operational reporting, monitoring and analysis system for Kosovo's seven regional water utilities. The introduction of Key Performance Indicators (KPI) facilitated transparency and an open discussion with stakeholders about targets for individual companies and the water sector as a whole. TreeVelop brought expertise in operational and financial analysis and process management. It recruited support staff that was trained to gradually take over performance monitoring. OFMP thus supported the development towards more autonomous, yet more accountable utilities and professionalised management and sector supervision.</p>
Project Number(s)	: TVC004, TVC016
Executor	: GV

<b>TreeVelop Project and Processes Project Fiche</b>	
<b>Country</b>	: <b>Kosovo</b>
<b>Project Name</b>	: <b>Long-term Strategy Development for the Water Utilities of South-West Kosovo</b>
Location	: Kosovo
Beneficiary/Client	: Kosovo Water Sector/ Kosovo Trust Agency/a
Donor	: Kreditanstalt für Wiederaufbau
Main contractor	: Berlinwasser Management Consult
Period of Project	: September 2006 - December 2006
Topic	: Strategy development drinking water sector
Part of TreeVelop (%)	: 25.00%
Total Value (€)	: 120.000
	<b>Project Description</b>
	During the Fall of 2006 TreeVelop provided the institutional and financial expertise towards the development of a long term management strategy for the three regional water utilities in SW Kosovo. The development of the strategy required not only a thorough analysis of the present situation and proposals for the future, but also liaising closely with all the stakeholders such as the municipalities, Ministries and the staff of the three Companies.
	<b>TreeVelop Part</b>
	The Report made a critical analysis of the circumstances under which the utilities need to operate and provided a fresh solution towards tackling the problems of low collection rates and service coverage and high amounts of costs and non-revenue water. The Report pays particular attention to institutional arrangements for the alignment of interests between the various groups of stakeholders. This was done by means of a strong focus on increasing the options of (future) owners of the companies during the next few years so that, eventually, these owners will have more, rather than less options to choose from. These options include but are not limited to various forms of Private Sector Participation. Further consolidation of drinking water utility services in SW Kosovo and the application of new technologies for waste water treatment are additional questions for the near future . The strategy report provides a road map towards dealing with these issues over the next few years.
Project Number(s)	: TVC019
Executor	: GV

<b>TreeVelop Project and Processes Project Fiche</b>	
<b>Country</b>	: <b>Kosovo</b>
<b>Project Name</b>	: <b>Assistance to the implementation of the Kosovo/a Environmental Action Plan (KEAP)</b>
Location	: Kosovo
Beneficiary/Client	: Ministry of Environment and Spatial Planning Kosovo
Donor	: Swedish International Development Agency
Main contractor	: REC Field Office Kosovo/a
Period of Project	: January - April 2006
Topic	: Environmental project fiche preparation and capacity building for fundraising and project development
Part of TreeVelop (%)	: 100.00%
Total Value (€)	: 9.360
	<b>Project Description</b>
	The Kosovo/a Environmental Action Plan (KEAP) provides technical assistance to the Kosovar Ministry of Environment and Spatial Planning (MESP) concerning the prioritization of environmental projects in the territory and the development of suitable project fiche for 75 small-sized environmental projects.
	<b>TreeVelop Part</b>
	TreeVelop has contributed to KEAP with the following activities: <ul style="list-style-type: none"> <li>• Project fiche development for 75 urgent environmental projects in Kosovo;</li> <li>• Budgeting for these project fiches;</li> <li>• Design, development and implementation of a 2,5 day training program on project development, proposal writing, donor relations and project implementation.</li> </ul>
Project Number(s)	: TVC014, TVC017
Executor	: CD

<b>TreeVelop Project and Processes Project Fiche</b>	
<b>Country</b>	: <b>Kosovo</b>
<b>Project Name</b>	: <b>Sustainable Kosovo - Capacity Building for Environmental NGOs</b>
Location	: Kosovo
Beneficiary/Client	: Kosovar environmental movement
Donor	: Dutch Ministry of Foreign Affairs MATRA program
Main contractor	: AMECO Environmental Services
Period of Project	: April 2007 - October 2009
Topic	: Supporting the environmental movement and its networks in Kosovo and Introduction of a multi-stakeholder approach to environmental policy-making.
Part of TreeVelop (%)	: 10.00%
Total Value (€)	: 494,431
<b>Project Description</b>	
	<p>The project aims at:</p> <ul style="list-style-type: none"> <li>• Increased capacity of the environmental NGOs in Kosovo/a to constructively contribute to decision-making and help voice and shape the public opinion into and environmentally sound direction;</li> <li>• Development of 8-10 campaigns aimed at raising local environmental awareness and/or lobbying and influencing policy-making, implemented by Kosovar environmental NGOs;</li> <li>• Annual environmental NGO gatherings in Kosovo, including linking them up with the international environmental movement;</li> <li>• Increased knowledge and understanding of Kosovar journalists and editors of environmental threats and challenges in Kosovo/a.</li> </ul>
<b>TreeVelop Part</b>	
TreeVelop provided the Training and Grants expert	
Project Number(s)	: TVC025
Executor	: CD

<b>TreeVelop Project and Processes Project Fiche</b>	
<b>Country</b>	: Kosovo
<b>Project Name</b>	: Kosovo Water Institutional Reform Project
Location	: Kosovo
Beneficiary/Client	: Kosovo water authorities and regional water companies
Donor	: USAID
Main contractor	: Environet/Tetrattech
Period of Project	: July 2010 - December 2010
Topic	: Technical Assistance, inst. Support
Part of TreeVelop (%)	: na
Total Value (€)	: 5m
	<b>Project Description</b>
	K-WISER is a \$7.2 million project financed by the USAID to assist the Government of Kosovo in implementing national policy reforms in the water supply and sanitation sector. K-Wiser is supporting and strengthening the long-term financial and technical sustainability of Kosovo's Regional Water Companies (RWCs)
	<b>TreeVelop Part</b>
	TreeVelop consultants work with the Policy and Monitoring Unit of the Ministry of Finance, the Water and Waste Regulatory Office and the Regional Water Companies Hidrodrini and Hidroregjioni Jugor on improved performance, through better monitoring and the use of Key Performance Indicators. Furthermore a project component on improving customer dialogue and public awareness is carried out. TreeVelop implemented a needs assessment of the Customer Consultative Councils and organised a training event for these council members.
Project Number(s)	: TVC035
Executor	: CD, GV

<b>TreeVelop Project and Processes Project Fiche</b>	
<b>Country</b>	: <b>Kosovo</b>
<b>Project Name</b>	: <b>Sustainable Alpine Development in Kosovo through civil society development, Sustainable Mountains Education Centre and rural initiatives</b>
Location	: Kosovo
Beneficiary/Client	: Civil society, rural communities and citizens of the Accursed Mountains region in West Kosovo
Donor	: Swedish International Development Agency
Main contractor	: SNV Dutch Development Organisation
Period of Project	: January 2011 - June 2013
Topic	: Set up of the Sustainable Mountains Education Centre; environmental and outdoor education; civil society capacity building
Part of TreeVelop (%)	: 25.00%
Total Value (€)	: 387,035
	<b>Project Description</b>
	Sustainable Alpine Development in Kosovo is a civil society and education oriented project for the youngsters, NGOs and general public of the Accursed Mountains region in West Kosovo. The Sustainable Mountains Education Centre is based in Peja and offers a wide variety of educational activities for youth, visitors to the mountain region and the general public. Natural and cultural heritage exhibitions, movies and workshops are organised. The rural communities in the mountains as well as local environmental NGOs are trained in project development and implementation. A small grants fund is available for local projects implemented by NGOs and rural communities aiming at sustainable alpine development of these communities. The project is a component of a sustainable forestry project of SNV Dutch Development Organisation. The local partner is the NGO Environmentally Responsible Action Group (ERA) based in Peja, Kosovo.
	<b>TreeVelop Part</b>
	TreeVelop developed the project and arranged its set-up. TreeVelop provides the civil society development support as well as most of the training to local staff members of the Centre, volunteers and the environmental NGOs. The small grants programme is designed, implemented and evaluated based upon TreeVelops longstanding experience. Technical assistance in running the Centre as well as the project management and reporting is provided by TreeVelop Projects & Processes.
Project Number(s)	: TVC036
Executor	: CD

<b>Project Fiche</b>	
<b>Country</b>	: <b>Kosovo</b>
<b>Project Name</b>	: <b>State-of-the-Art Material for Outdoor Environmental &amp; Nature Education at the Sustainable Mountains Education Centre in Peja.</b>
<b>Location</b>	: Kosovo
<b>Beneficiary/Client</b>	: Sustainable Mountains Education Centre and its constituents in Peja and surrounding communities
<b>Donor</b>	: Kosovo Foundation for an Open Society (KFOS)
<b>Main contractor</b>	: Environmentally Responsible Action Group (ERA)
<b>Period of Project</b>	: September 2011 - December 2011
<b>Topic</b>	: Preparing environmental education packages for outdoor environmental and nature education.
<b>Part of TreeVelop (%)</b>	: 15.00%
<b>Total Value (€)</b>	: 12,058
	<b>Project Description</b>
	The projects' ultimate goal is sustainable alpine development, achieved through out-door education for sustainable development with pupils from all schools in the region of Peja, Kosovo. Through this project additional funding for the development of state-of-the-art educational material is made available. The project provides for: outdoor education boxes, plastified determination cards for a variety of species and story-line pedagogic booklets and brochures, reflecting both the rich cultural historic as well as natural historic environment in the Accursed Mountain region.
	<b>TreeVelop Part</b>
	TreeVelop provides the international expertise in the field of outdoor environmental education material.
<b>Project Number(s)</b>	: TVC025
<b>Executor</b>	: CD